

Accepted Student Enrollment Checklist



St. George's University
Grenada, West Indies

Last updated on 3/11/2025

Congratulations on your acceptance to St. George's University!

Please use this checklist and the included links (in turquoise) to help guide you through your enrollment steps. If you need assistance with any of the steps, please contact your Admissions Officer or email Admissions@sgu.edu

ACCEPT YOUR OFFER OF ADMISSION

To accept your offer, please submit your [seat deposit](#) as soon as possible but no later than the due date on your acceptance letter. Payments can be made online through the [Student Self Service](#) portal using your SGU credentials that will be emailed to you from the Office of Admissions. From the Main Menu page, click on the Newly Accepted Student tab in the upper right corner to pay the deposit.

Sign the [Acknowledgement of Admission](#) and the [Honor Code](#) and send to admissions@sgu.edu.

ACCESS MYUNIVERSITY

(The University Portal)

Log into [MyUniversity](#) using the credentials provided by the Office of Admissions. When you log into the portal for the first time, you will be prompted to set up Multi-Factor Authentication (MFA) which is a required security measure to access systems and accounts. For more information about MFA you can review this [article](#) and [YouTube video](#) from Microsoft. Your student portal provides access to important announcements, quick links to other departments and the opportunity to connect with groups and communities through discussion boards.

LOG INTO THE UNIVERSITY PORTAL AND SET UP YOUR SGU EMAIL ACCOUNT

Set up your new SGU email address by logging into the University Portal with the credentials that were emailed to you from the Office of Admissions. From there, navigate to the Outlook 365 widget located on the Dashboard. Click the "Connect Account" button in the widget to claim your SGU Student email account.

SUBMIT A COPY OF YOUR PASSPORT DETAILS

All students must submit a copy of their [passport details](#) to SGU before departure. Passport submissions must include the details page with photo and passport information and the signature page with signature. All SGU students are required to have a current passport that is valid for at least 6 months from the date of arrival to campus.

SUBMIT A PHOTO FOR YOUR STUDENT ID

All incoming students are issued an official University student ID badge. Student ID badges are required to access campus buildings, classes, and university transportation. Students must use our [photo capture app](#) to upload a picture prior to check-in. Visit our [Submit Your Photo](#) page to learn more.

COMPLETE THE NEW STUDENT QUESTIONNAIRE

All incoming students are asked to complete our [SGU New Student Questionnaire](#).

COMPLETE YOUR HOUSING APPLICATION

All new students are required to live on campus for their first two terms, subject to space availability. Using the same credentials you use to access the University Portal and student self-service, log into the [housing portal](#) and fill out a housing application. If you wish to request an exemption to live off-campus, you must do so through the housing portal.

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CONFIRM YOUR HEALTH INSURANCE COVERAGE

All students must maintain adequate health insurance and must either enroll or waive out of the SGU Health Insurance plan. Students will be notified, via SGU email, when the portal will open. For information on how to complete the health insurance requirement, please see the [Student Health Insurance](#) section of the University portal. If you have any questions, please contact the Office of Student Health Insurance medins@sgu.edu or (631) 665-8500 ext. 1350.

SUBMIT YOUR HEALTH FORMS

All incoming students are required to complete their health form prior to arriving to campus. The health form consists of three parts: health history, physical examination by a physician and immunization record. [Click here](#) to access the health form (it is listed as SOM Term 1 Health Form). You can start working with your health care provider and gathering all your information. You will receive a notification of where to upload your health forms prior to coming to campus.

FINANCIAL AID

(US citizens, US Permanent Residents and students who hold US dual citizenship)

If you are seeking financial aid, you must complete the Free Application for Federal Student Aid (FAFSA).

- Please visit the [FAFSA Website](#) to start your application.
- The SGU School of Medicine federal school code is G22333.

Every student is assigned a dedicated [Financial Aid Counselor](#) who is available to help you complete the application process and can answer any questions you may have regarding the financing of your education at SGU.

REVIEW YOUR BILL AND MAKE A TUITION PAYMENT

You can pay online or access your bill in [Student Self Service](#). Once in self-service, click on "student" and then "student account". You can also view your bill in your Student Account Home Page by clicking "view activity", then select the term and finally, click on the PDF.

PREPARE FOR TRAVEL TO GRENADA

We are very excited to welcome you to our campus! To prepare for travel to Grenada:

- Submit your [flight information](#).
- Complete the SGU [electronic customs form](#).
- At least one week before travel The Office of Admissions will email you a Proof of Enrollment Letter and Visa Upon Arrival letter. You will be required to present a physical copy of both upon arrival in Grenada.

APPLY FOR ACCOMMODATIONS SERVICES (Optional)

Students seeking accommodations for disabilities are required to contact [Student Accessibility and Accommodation Services \(SAAS\)](#) located in the Dean of Students Office (DOS). We highly recommend applying for accommodations as early as possible. Requests should be submitted via email to the SAAS Office at dosaa@sgu.edu. Visit our Student Accessibility and Accommodation Services page for the full list of requirements.

JOIN THE SGU COMMUNITY

Visit the [Accepted Student Welcome Page](#) created specifically for newly accepted students. While there be sure to scroll down to Connect With Us on Social Media to join your private Facebook Community and connect with your incoming classmates.

ATTEND ACCEPTED STUDENT EVENTS

We personally invite you to attend our virtual and in-person events for accepted students. These events are by invitation only so be sure to check your email often! To view all events, visit our [events page](#).

TAKE A VIRTUAL TOUR

Explore St. George's University in Grenada in the Caribbean by taking our [virtual tour](#). It's the next best thing to being here!

SAVE THE DATE FOR ORIENTATION

Orientation will kick off with a self-paced resource website aimed to prepare you for your academic journey at SGU. Live mandatory orientation sessions led by key administrators and your course faculty will begin approximately one week before the start of the semester. Additional details about Orientation will be sent to your SGU email and posted [here](#).