



St. George's University

SCHOOL OF MEDICINE

Grenada, West Indies

ACCEPTED STUDENT ENROLLMENT CHECKLIST

Congratulations on your acceptance to St. George's University! Please use this checklist and the included links **(in orange)** to help guide you through your enrollment steps. If you need assistance with any of the steps, please contact your Admissions Officer or email Admissions@sgu.edu.

ACCEPT YOUR OFFER OF ADMISSION

To accept your offer, please submit your **seat deposit** as soon as possible but no later than the due date on your acceptance letter. Payments can be made online through the **Student Self Service** portal using your SGU credentials that will be emailed to you from the Office of Admissions. From the Main Menu page, click on the Newly Accepted Student tab in the upper right corner to pay the deposit.

Sign the **Acknowledgement of Admission** and the **Honor Code**. Both documents can be emailed to your Admissions Officer or admissions@sgu.edu.

LOG INTO THE UNIVERSITY PORTAL AND SET UP YOUR SGU EMAIL ACCOUNT

Set up your new SGU email address by logging into the University Portal with the credentials that were emailed to you from the Office of Admissions. From there, navigate to the Outlook 365 icon on the left hand side to claim your SGU Student email account.

SUBMIT A COPY OF YOUR PASSPORT DETAILS

All students must submit a copy of their **passport details**.

SUBMIT A PHOTO FOR YOUR STUDENT ID

All incoming students are issued an official University student ID badge. Student ID badges are required to access campus buildings, classes, and university transportation. Students must use our **photo capture app** to upload a picture prior to check-in. Visit our **Submit Your Photo** page to learn more.

COMPLETE THE NEW STUDENT QUESTIONNAIRE

All incoming students are asked to complete our **SGU New Student Questionnaire**.

COMPLETE YOUR HOUSING APPLICATION

All new students are required to live on campus for their first two terms. Using the same credentials you use to access the University Portal and student self-service, log into the **housing portal** and fill out a housing application. If you wish to request an exemption to live off-campus, you must do so through the housing portal.

CONFIRM YOUR HEALTH INSURANCE COVERAGE

All students must maintain adequate health insurance and must either enroll or waive out of the SGU Health Insurance plan. Students will be notified, via SGU email, when the portal will open. For information on how to complete the health insurance requirement, please see the [Student Health Insurance](#) section of the University portal. If you have any questions, please contact the Office of Student Health Insurance medins@sgu.edu or (631) 665-8500 ext. 1350.

SUBMIT YOUR HEALTH FORMS

All incoming students are required to complete a health form prior to arriving to campus. The health form consists of three parts: health history, physical examination by a physician and immunization record. [Click here](#) to access the health form (it is listed as SOM Term 1 Health Form). You can start working with your physician and gathering all your information. You will receive a notification of where to upload your health forms prior to coming to campus.

FINANCIAL AID *(For US Citizens and Permanent Residents Only)*

If you are seeking financial aid, you must complete the Free Application for Federal Student Aid (FAFSA).

- Please visit the [FAFSA Website](#) to start your application.
- The SGU School of Medicine federal school code is G22333
- The Office of Financial aid is hosting a series of “Need to Know” information sessions for Term 1 MD students who intend on funding their education through borrowing US federal loans (US Citizens and Permanent Residents only). You can sign up for these sessions in your [University Portal](#) under the Financial Aid MD Info sessions section.

Every student is assigned a dedicated [Financial Aid Counselor](#) who is available to help you complete the application process and can answer any questions you may have regarding the financing of your education at SGU.

REVIEW YOUR BILL AND MAKE A TUITION PAYMENT

You can pay online or access your bill in [Student Self Service](#). Once in self-service, click on “student” and then “student account”. You can also view your bill in your Student Account Home Page by clicking “view activity”, then select the term and finally, click on the PDF.

PREPARE FOR TRAVEL TO GRENADA

We are very excited to welcome you to our campus! To prepare for travel to Grenada, we have created a separate [Pre-Travel Checklist](#) to help guide you. The Pre-Travel Checklist provides details on [submitting your flight information](#) and completing the [SGU electronic customs form](#).

(OPTIONAL) APPLY FOR ACCOMMODATIONS SERVICES

Students seeking accommodations for disabilities are required to contact [Student Accessibility and Accommodation Services \(SAAS\)](#) located in the Dean of Students Office (DOS). We highly recommend applying for accommodations as early as possible. Requests should be submitted via email to the SAAS Office at dosaa@sgu.edu. Visit our Student Accessibility and Accommodation Services page for the full list of requirements.

JOIN THE SGU COMMUNITY

Visit the [Accepted Student Welcome Page](#) created specifically for newly accepted students. While there be sure to scroll down to Connect With Us on Social Media to join your private Facebook Community and connect with your incoming classmates.

ATTEND ACCEPTED STUDENT VIRTUAL EVENTS

Our team offers a variety of virtual events for accepted students. Take the next steps with us, Welcome Sessions, an SGU Social or a Know Before You Go event. Visit our [events](#) page to learn more. Please note that some events are by invitation only. Be sure to check your SGU email!

TAKE A VIRTUAL TOUR

Explore St. George's University in Grenada in the Caribbean by taking our [virtual tour](#). For an even more immersive experience, fill out the [request form](#) and we will send you a pair of SGU virtual reality goggles. It's the next best thing to being here!

SAVE THE DATE FOR ORIENTATION

Orientation will kick off with a self-paced resource website aimed to prepare you for your academic journey at SGU. Live mandatory orientation sessions led by key administrators and your course faculty will begin approximately one week before the start of the semester. Additional details about Orientation will be sent to your SGU email and posted [here](#).