## How to Check for or Install Monserrat Font

## **On Windows**

- 1. Press the **Windows key** on your keyboard, type "fonts" (without the quotes) and hit **Enter**
- 2. From the **Available fonts** search box, type "Montserrat" (without the quotes)
- 3. If no results show, you will need to perform the next following steps to install the font
- 4. From a browser, navigate to <u>https://github.com/JulietaUla/Montserrat</u>
- 5. Click on the green **Code or Download** button and select **Download ZIP** (let the file download to the default location). *If you are prompted with an option to Sign In or Sign Up, please disregard. You do not need to do either. The font is still downloading.*
- 6. Once the download completes, navigate to your **Downloads** directory
- 7. Right-click Montserrat-master.zip and select Extract all...
- 8. When prompted, click the **Extract** button
- 9. A new folder should appear named Montserrat-master
- 10. Navigate down to the Montserrat-master\fonts\otf directory
- 11. In the Search box at the top right of the window, type ".otf" (without the quotes) and hit **Enter**
- 12. Select all files by pressing CTRL+A
- Bring up the Fonts windows side by side with the Montserratmaster\fonts\otf directory
- 14. In the OTF directory, click and drag all selected files into the **Drag and drop to install** box in the Fonts settings window

## On Mac

- 1. From Finder, click the Go menu and select Applications
- 2. Double-click the **Font Book** application to launch
- 3. In the search box, type "Montserrat" (without the quotes)
- 4. If no results show, you will need to perform the next following steps to install the font
- 5. From a browser, navigate to <u>https://github.com/JulietaUla/Montserrat</u>
- 6. Click on the green **Code or Download** button and select **Download ZIP** (let the file download to the default location). *If you are prompted with an option to Sign In or Sign Up, please disregard. You do not need to do either. The font is still downloading.*
- 7. Once the download completes, navigate to your **Downloads** directory
- 8. Double-click **Montserrat-master.zip** to extract the files
- 9. Return to the Font Book app
- 10. Click the **+ button** at the top of the application window
- 11. On the left panel, click **Downloads**
- 12. Navigate to the folder Montserrat-master > fonts > otf
- 13. Select all files by pressing Command #+A
- 14. Click the **Open** button